

Girls' Grantmaking Project March 13 Agenda

	Agenda Item	Objective	Activity
8:30 Becky	Welcome & Icebreaker Activity	Active engagement of girls.	Speed networking
8:40 Becky	Introductions & Breakfast	Help girls to get to know one another and create an environment open to sharing.	Assign each girl a partner she doesn't know, give them a few minutes to talk, and then ask them to introduce each other to the group. Eat breakfast
9:00 Becky	Pre-Activities Evaluation	Gather information to benchmark existing knowledge of nonprofits, philanthropy and volunteerism.	Multiple choice evaluation
9:05 Becky	Women's Fund 101 & Project Description	Inform girls about the history of the Women's Fund and our grantmaking. Introduce concept of philanthropy. Girls will understand the purpose of the project and be empowered by their role in decision making.	Share brochure Show "Invest in Me" video from 2011 luncheon Share story from donor's perspective
9:20 Anna	Introduction to Issues	Girls will start to think about issues that impact them and their peers. Girls will start to share their thoughts and opinions	Survey
9:35 Brenda	Shared Leadership: Setting up guidelines for discussion and decision making	Girls will establish their own ground rules for discussion, consensus building, and decision making. Girls will agree to "speak with one voice" after decisions are made.	Write guidelines on poster board and have girls sign.

10:00 Brenda	Gender Issues Brainstorming	Girls will draft an inclusive list of issues that impact them and their peers.	Use 3-4 guiding questions Use Post It notes to write thoughts 3 helpful things & 3 barriers – ask twice (for you and for your peers) Group Post It notes into themes
11:30 Becky	Lunch	Give girls a break to visit and recharge	Open lunch time, but girls will be encouraged to make new acquaintances.
12:00 Brenda	Prioritize Issues	Girls will start to prioritize and group issues they have identified.	
12:45 Becky	Discuss social change	Girls will learn about social change. How have the issues identified changed over the years? What social change has already taken place? What change is needed in the future?	Share Social Change Matrix Career choices Answer question, “If you wanted to change something at school, how would you do it?”
1:30 Brenda	Finalize issue(s)	Girls will use the decision making framework they developed to agree on the issue(s) they want to address with their \$10,000 grant.	
2:00 Brenda	Grantmaking process, develop RFP	Girls will develop guidelines and a short application for their RFP. Work with adult facilitators in small groups. (Kathy Davis?)	Discuss what is important to know when making a decision. Provide sample applications and/or questions that the girls can use to create their application. Provide examples of good and bad applications. Determine what characteristics make for a strong program. Create evaluation criteria. Must have vs. like to have list.
2:30 Becky	Discuss/create plan for April 17 meeting	Girls will establish a plan for their next meeting.	Determine steps for application review & interviews.
2:50 Becky	Evaluation	Girls will provide feedback on the program.	Open ended evaluation questionnaire
3:00	Dismissal		

Girls' Grantmaking Project April 17 Agenda

	Agenda Item	Objective	Activity
8:30 Becky	Welcome & Ice Breaker Invitation to get food.	Give the girls a chance to get re-acquainted.	Bingo Grid. Girls will circulate around the room and ask others to sign their sheet next to an item that is true for them.
8:40 Brenda	Develop process for review of the applications and decision making.	Establish guidelines to facilitate discussion and how a decision will be made.	Revisit "rules" on big pink poster from first meeting.
Brenda	Discuss applications for agencies to be interviewed.	Prepare interview questions. Make sure girls are familiar with the programs/have read the applications.	Each girl will be asked to read all the applications to at least be familiar with the proposals. They will be assigned to read one application thoroughly in advance of the meeting and be prepared to present to the group. We will start with the three organizations that will be interviewed. Each girl should come up with two questions they would ask for each of the three organizations interviewed.
Brenda	Discuss conflicts of interest	Discuss circumstances in which it might not be appropriate for girls to participate in discussion or vote.	Complete conflict of interest forms.
9:00- 9:25	First Interview: Girls on the Run	Girls will ask questions to gain a better understanding of the proposal.	Active listening, appropriate questions
9:25 - 9:30	Discuss information learned from first interview.		
9:30- 9:55	Second Interview: Reach Counseling	Girls will ask questions to gain a better understanding of the proposal.	Active listening, appropriate questions
9:55 – 10:00	Discuss information learned from second interview.		

10:00-10:25	Third Interview: Christine Ann Domestic Abuse Services	Girls will ask questions to gain a better understanding of the proposal.	Active listening, appropriate questions
10:25 – 10:30	Discuss information learned from third interview.		
10:30 Brenda	Start discussion of remaining applications.	Girls will have the opportunity to help each other understand the proposals and build consensus for funding allocations.	
11:15 Brenda	Finalize grant awards and amounts.	Girls will use the decision making framework they developed to agree on funding of up to \$10,000 in grants.	
11:30 Becky	Lunch & Certificates	Girls will feel valued by the Women’s Fund for their participation in the project.	Distribute certificates of participation & small thank you gift.
11:50 Becky	Evaluation	Girls will provide feedback on the program and their understanding of philanthropy.	Open ended evaluation and pre-post evaluation
12:00	Dismissal		